

IMPORTANT !!!!

NEW CUSTOMS REGULATION IN COLOMBIA

Please be advised that in Colombia the new Customs regulation will start on February 1st, 2009. As previously advised the new system called MUISCA is very strict and precise and requires our maximum attention in order to get the information correctly submitted and specially on time.

Please have all your operation staff to read the information very carefully in order to accomplish this new regulation and avoid penalties and extra costs.

REQUIREMENTS AND WHAT YOU SHOULD KNOW

OCEANFREIGHT

TIME TO SUBMIT DOCUMENTS TO CUSTOMS

We must submit all Bill of Loading's data before our National Customs Authorities System without any exception, 72 hours before the cargo's arrival.

According to this we must receive your full pre-alert (with copies of MBL and HBLs) as soon as the cargo leaves your side for long transit times. For short transit times, this must be prepared and sent to us before the shipment's departure.

Please be aware that we must submit electronically to **MUISCA** all document and cargo information prior to the Shipping Line. This means that in order for the steamship company to electronically submit their documents, the information of our documents must be already registered in the system. According to this, we won't have the chance of being advised by the carrier about the arrival of a shipment; we must get this information directly from you, our agent, to declare it right, complete and on time.

PENALTIES

If we do not receive this information on time to be submitted:

- **Colgrupajes** will receive penalties that go up to 50% of freight value. These penalties will of course be charged to the agent that does not send the information on time.
- Eventually, when accumulating various penalties we, **Colgrupajes**, will lose its operation license.

PLEASE DO NOT REFERENCE OUR COMPANY TO OTHER AGENTS

As you might notice, this issue is very delicate for us, so we really appreciate you **NOT** to announce/reference our name to your partner agents without our prior acceptance to do it, since any of them send us cargo without us being notice, our whole operation will be a risk for the final consignee as for us.

ADDITIONAL DATA REQUESTED ON BLs

We consider important for you to know that eventually there will be some kind of sensitive cargoes that will be obliged to show the Harmonized Tariff Code on HBLs. The type of cargo to accomplish this obligation will be announced by Customs authorities on later communication.

In order to avoid any mishandling, we need you to have the prealert notice as soon as possible to review if everything is OK and to be certain about the description of the cargo and its HC. We need here the most specific and detailed description of the cargo, any generic description is not allowed.

ORIGINAL DOCUMENTS -RECEIPT-

To release the cargo at port and before our National Customs, we must have all the original documents: MBL and HBL. Express Release is not a valid figure in Colombia. We always require original documents either printed at origin or at destination.

For consolidated containers we must complete the unstuffing process 72 Hours after vessel arrival, so all the times we must receive the original MBL, 48 hours before the arrival of the cargo to have everything ready at the right moment; otherwise we would not be able to proceed, generating us penalties and also the confiscation of any un-declared cargo.

AIRFREIGHT

Different from oceanfreight, airlines are responsible for document submitting to Customs Authorities system for airfreight.

Therefore, the regulation for Freight Forwarders in airfreight is limited to the information requested on HAWBs

ADDITIONAL DATA REQUESTED ON AWB

We consider important for you to know that eventually there will be some kind of sensitive cargoes that will be obliged to show the Harmonized Tariff Code on HAWBs. The type of cargo to accomplish this obligation will be announced by Customs authorities on later communication.

In order to avoid any mishandling, we need you to have the air prealert notice **BEFORE RELEASING CARGOES TO AIRLINES** to review if everything is OK, to be certain about the description of the cargo and its HC. We need here the most specific and detailed description of the cargo, any generic description is not allowed.

As most of our local consignees ask to move their cargoes to special bonded zones at the arrival with whom they have special negotiations; this indication must be on the consignee's field on the HAWB. According to this, it is

it is very important for you to follow up the instruction given by our staff in the shipping instructions because we would not be able to request change of AWB after the arrival of cargo.

Kindly if you need further information please feel free to get in contact with our Operative Director, Adriana Landinez at alandinez@colgrupajes.com.co, she will be pleased to support